



Mercer County Educational Service Center

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Shelly Vaughn
Superintendent

Mary Brandon
Treasurer

Board Meeting Summary

April 18, 2017

The April Mercer County ESC Governing Board Regular Meeting was convened at 7:00 p.m. on Monday, April 17, 2017 at the Mercer County Educational Service Center located at 441 East Market Street in Celina.

Regular April Meeting

1. The printed agenda was amended and approved. Four of the five Board members answered roll call.
2. The Minutes from the March 27, 2017 Governing Board Regular Meeting was reviewed and approved.
3. Treasurers Report:
The Board approved:
 - a) March 2017 cash reconciliation
 - b) March 2017 check list
 - c) March 2017 financial summary (FINSUMM)
 - d) Cash Flow Statement
 - e) Salary Increase
 - f) Insurance Options
 - g) Retire/Rehire Personal and Sick Days

Expenditures for the month totaled \$469,904.75 and revenue \$764,144.30. The current unencumbered fund balance is \$1,419,852.93.

4. Recognition of Guests and Visitors: Chad Sapp, Director of Special Education
5. Superintendent's Report:
 - A. Spring Breakfast Forum
 - B. Teacher Resource Consultants
 - C. Preschool Updates

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6. The Board approved the additions to the 2016-2017 substitute teacher list.
7. Policies:
 - A. The Board adopted the following Policies:
 - 2461 – Recording ESC Meetings
 - 2623 – Student Assessment
 - 3120.08 – Co-Curricular/Extra-Curricular Employment
 - 3217/4217/7217 – Weapons
 - 3220 – Teacher Evaluation
 - 5111.01 – Homeless Students
 - 5111.03 – Foster Care Children
 - 5630.01 – Positive Behavior and Intervention and Supports
 - 6320 – Purchases
 - 6325 – Procurement
 - 6423 – Use of Credit Cards
 - 6700 – Fair Labor Standards Act
 - 8210 – School Calendar
 - 8300 – Continuity of Organizational Operations Plan
 - 8305 – Information Security
 - 8310 – Public Records
 - 8320 – Personnel Files
 - 8330 – Student Records
 - 8340 – Letter of Reference
 - 8452 – Defibrillators
 - 8500 – Food Services
 - 8510 - Wellness
8. New Business:
 - A. The Board approved the Service Agreements between the Mercer Co ESC and Coldwater Exempted Village School and Parkway Local School Districts for the 2017-2018 school year.
9. The Board went into executive session at 8:20 p.m. and went out at 8:46 p.m. No action taken.
10. Personnel - ESC Programs and Services:
 - A. The Board provided reasonable assurance of employment in the same capacity for all substitute teachers and aides approved by the Governing Board in the 2016-2017 school year for the 2017-2018 school year.
11. Personnel – Contracted Aides:
 - A. The Board approved the retirement of Mary Hoying effective May 31, 2017.

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12. Personnel Contract Renewal – Superintendent:

A. The Board approved the following personnel contracts for in the 2017-18 school year.

3-Year Contract-

Certified:

Shelly Vaughn

13. Personnel Contract Renewals – Supervisors:

A. The Board approved the following personnel contracts for in the 2017-18 school year.

One-Year Contract-

Certified:

Kathy Portz (Retire-Rehire)
Diana Spencer (Retire-Rehire)

3-Year Contract-

Certified:

Rachel Glass
Wendi Moorman
Karen Rose
Valerie Scott

14. Personnel Contract Renewals – Support:

A. The Board approved the following personnel contracts for in the 2017-18 school year.

Continuing Contract-

Classified:

Nancy Davis

15. Personnel Contract Renewals – Speech:

A. The Board approved the following personnel contracts for the 2017-18 school year.

One-Year Contract-

Certified:

Lyn Brophy (Retire-Rehire)

16. Personnel Contract Renewals – Teachers:

A. The Board approved the following personnel contracts for the 2017-18 school year.

One-Year Contract –

Certified:

Doug Adams
Abby Heitkamp
Andrea Hemmert
Lynda Knapke

Two-Year Contract –

Certified:

Amy Bihn
Jeanna Heitkamp
Stephen Laux

Three-Year Contract –

Certified:

Teresa Dorsten

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17. Personnel Contract Renewals – Aides:

A. The Board approved the following personnel contracts for the 2017-18 school year.

One-Year Contract –

Classified:

Kristi Bergman
Keila Stucky

Two-Year Contract –

Classified:

Carmen Baker
Wendy Knapke
Diana Lefeld
Jennifer Meier
Jaianne Unrast
Kelly Whitacre
Elijah Wortman

Continuing Contract –

Classified:

Kathy Koch
Angela Wadsworth

18. Personnel Contract Renewals – Case Worker:

A. The Board approved the following personnel contracts for the 2017-18 school year.

Two-Year Contract –

Classified:

Seana Gibson

19. Personnel Contract Renewals – Supplemental:

A. The Board approved the following personnel contracts for the 2017-18 school year.

One-Year Contract –

Certified:

Rachel Glass – Psychologist Supervisor as needed.
Stacy Faller – Speech Supervisor as needed.

20. Important Dates to Remember:

A. Regular Board Meeting Future Dates:

2017- May 22, June 26, July 24, August 28, September 25, October 23,
November 27, December 18.

B. MD Prom – Monday, May 8, 2017 at Indian Lake High School.

C. Staff Orientation – August 8, 2017 at 8:00 a.m., location to be determined.

D. Bus Driver In-Service – Wednesday, September 27, 2017 at Celina Intermediate at 6:00 p.m.

21. The Regular May Meeting will be Monday, May 22, 2017 at the Mercer County Educational Service Center Boardroom, 441 E. Market Street, Celina, Ohio at 7:00 p.m.

Meeting adjourned at 8:52 p.m.