



Mercer County Educational Service Center

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Celina, Ohio 45822

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Shelly Vaughn
Superintendent

Kurt Wendel
Treasurer

Board Meeting Summary

November 28, 2017

The Mercer County ESC Governing Board Regular September Meeting was convened at 7:00 p.m. on Monday, November 27, 2017 at the Mercer County Educational Service Center located at 441 East Market Street in Celina.

Regular November Meeting:

1. The printed agenda was amended and approved. Four of the five Board members answered roll call.
2. The Minutes from the October 23, 2017 Governing Board Regular Meeting was reviewed and approved.
3. Recognition of Guests and Visitors: Valerie Scott, Preschool Supervisor
4. Treasurer's Report:
 - a) October 2017 cash reconciliation
 - b) October 2017 check list
 - c) October 2017 financial summary (FINSUMM)
 - d) Approved acceptance of the amended appropriations as presented
 - e) Approved transfer of \$25,060.06 from the General Fund (001) to the Aflac Fund (022-9714).
 - f) Approved transfer of \$2,397.57 from the Rotary Fund (014) to the General Fund (001).
 - g) Approved Payment of Chase Credit Card Statement
 - h) Position Surety Bonds – Price Quote
 - i) Approved the resolution with The Citizens National Bank

Expenditures for the month of October \$459,758.85 and revenue \$432,358.87. The current unencumbered fund balance is \$1,453,205.79.

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5. Superintendent's Report
 - A. Community Learning Center – MD Programs
 - B. Capital Conference Report
 - C. Policy Updates

6. Policies
 - A. The board approved the following amended policies:
 - 2464 – Gifted Education and Identification
 - 4120.05 – Employment of Substitute Educational Aides
 - 5136 – Personal Communication Devices
 - 5136.01 – Electronic Equipment
 - 5330 – Use of Medications
 - 6233 – Amenities for Participants at Meetings and/or Other Occasions
 - 6680 - Recognition
 - 7300 – Disposition of Real Property/Personal Property
 - 7540.03/7540.04/7540.05/7540.06 – Technology Update
 - 8600.04 – Bus Driver Certification
 - 9141 – Center – Business Advisory Council

7. The Board went into executive session at 8:24 p.m. and went out at 9:09 p.m. No action taken.

8. The Board approved the additions to the 2017-18 substitute teacher list.

9. New Business:
 - A. The Board approved the maternity leave for Kelly Whitacre for twelve weeks starting approximately January 24, 2018.
 - B. The Board approved the maternity leave for Stephanie Will for twelve weeks starting approximately December 31, 2017.
 - C. The Board approved the hiring of Lindsey Sell as a part-time office support employee on an as-needed-basis for the 2017-2018 school year.
 - D. The Board approved the hiring of Nancy Abels as a part-time office support staff on an as-needed-basis at \$12.50 per hour, not to exceed 100 hours for the 2017-2018 school year.
 - E. The Board approved a resolution in Support of Ohio Senate Bill 216.

10. Preschool Program - Personnel:
 - A. The Board approved the hiring of Denise Bruns as a part-time aide on an as-needed-basis for the 2017-2018 school year. Salary per salary scale.
 - B. The Board approved the resignation of Kimberly Jolly effective November 21, 2017.

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11. Community Learning Center - Personnel:
 - A. The Board approved the resignation of Keila Stucky effective November 21, 2017.
 - B. The Board approved the hiring of Wendy Knapke as a part-time educational aide at the Community Learning Center for the 2017-2018 school year. Salary per salary scale.

12. Important Dates to Remember:
 - A. Regular Board Meeting Future Dates:
 - 2017-** December 18.
 - 2018 -** January 22, February 26, March 26, April 23, May 28, June 25, July 23, August 27, September 24, October 22, November 26, December 17.

13. The Regular December Meeting will be Monday, December 18, 2017 at the Mercer County Educational Service Center Boardroom, 441 E. Market Street, Celina, Ohio at 7:00 p.m.

Meeting adjourned at 9:17 p.m.