



# Mercer County Educational Service Center

441 East Market Street  
Celina, Ohio 45822

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[www.mercercountyesc.org](http://www.mercercountyesc.org)

**Shelly Vaughn**  
Superintendent

**Mary Brandon**  
Treasurer

## Board Meeting Summary

**July 18, 2017**

The Mercer County ESC Governing Board Regular July Meeting was convened at 7:30 p.m. on Monday, July 17, 2017 at the Mercer County Educational Service Center located at 441 East Market Street in Celina.

### Special July Meeting

1. The printed agenda was amended and approved. All five Board members answered roll call.
2. The Minutes from the June 26, 2017 Governing Board Regular Meeting and the June 29, 2017 Special Board Meeting were reviewed and approved.
3. Recognition of Guests and Visitors: Tracy Houser, Technology Coordinator
4. Treasurer's Report
  - a) June 2017 cash reconciliation
  - b) June 2017 check list
  - c) June 2017 financial summary (FINSUMM)
  - d) Cash Flow Statement
  - e) Temporary appropriations approval for 2017-2018.
  - f) Transfer of funds:
    - From General Fund (001) to Meca (022-9016) - \$173.51.
    - From Help Me Grow 2011 (022-9611) to General Fund (001) - \$162.68.
    - From General Fund (001) to Section 125 (022-9714) - \$5,000.00

Expenditures for the month totaled \$493,825.90 and revenue \$496,870.05. The current unencumbered fund balance is \$1,579,013.43.

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5. Superintendent's Report:
  - A. County Administrative Retreat
6. New Business:
  - A. The Board approved the annual subscription of services with the Northwestern Ohio Educational Research Council, Inc., at a cost of \$200 for the year.
  - B. The Board approved the Pod City Contract which will run from July 1, 2017 through June 30, 2018. The rate for these services is set at \$85.00 per five hour session not to exceed 30 days per year or \$2,805.00 which includes a 10% fiscal fee.
  - C. The Board approved the agreement with Rea & Associates, Inc.
  - D. The Board approved the Membership Enrollment for BASA for 2017-2018 in the amount of \$968.60.
  - E. The Board approved the membership in the Grand Lake Area Safety Council for an annual fee of \$125.00.
  - F. The Board approved the agreement with NOVA for the 2017-2018 school year.
  - G. The Board approved to reimburse Mary Brandon for the purchase of her ESC desk in the amount of \$897.37.
  - H. The Board appointed, effective August 1, 2017, Jennifer Bruns as interim Treasurer on an as-needed-basis through August 31, 2017. Salary will be \$50.00/hour plus mileage. (Current treasurer Mary Brandon is treasurer until August 1, 2017 but is on vacation until that time).
  - I. The Board hired Sherry Shaffer on an as-needed-basis retroactive to July 10, 2017 through December 31, 2017 not to exceed 400 hours at \$25/hour.
7. The Board went into executive session at 8:06 p.m. and went out at 9:08 p.m. No action taken.
8. Payment of Settlement:
  - A. The Board approved the payment of \$7,500.00 to the Internal Revenue Service as settlement on a disputed payment.
9. Personnel
  - A. The Board approved all MCEC salary scales for the 2017-2018 school year listed as follows:
    1. Administrative Salary Scale
    2. Classified Salary Scale – Educational
    3. Classified Salary Scale – Office
    4. Speech Pathologist Salary Scale
    5. School Psychologist Salary Scale
    6. Teacher Salary Scale
    7. Supplemental and Grants Salary Scale
  - B. The Board approved a \$500.00 Teacher Mentor Stipend for Angie Fiely for the 2017-2018 school year.

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10. Transportation:
  - B. The Board approved Bus Driver Certificates for the 2017-2018 school year for Parkway Local Schools.
11. Personnel – Alternative School:
  - A. The Board approved the hiring of Matt Niekamp as a part-time teacher not to exceed 120 days for the 2017-2018 school year. Salary per salary schedule.
12. Important Dates to Remember:
  - A. Regular Board Meeting Future Dates:  
**2017-** August 14, September 25, October 23, November 27, December 18.
  - B. Staff Orientation – August 8, 2017 at 8:00 a.m., at Coldwater High School.
  - C. Board Members up for Election: Jeff Davis, Pete Hayes, Tess Mescher.
13. The Regular August Meeting will be Monday, August 14, 2017 at the Mercer County Educational Service Center Boardroom, 441 E. Market Street, Celina, Ohio at 7:30 p.m.

Meeting adjourned at 9:12 p.m.